2024
EXHIBITOR & SPONSORSHIP PROSPECTUS
Indianapolis, Indiana | April 14-16, 2024
We invite you to participate as an exhibitor or corporate sponsor at the **Pain Management Forum** hosted by the **International Veterinary Academy of Pain Management (IVAPM)**, to be held April 14-16, 2024.

At this meeting you will have access to hundreds of veterinary professionals all advocating for the best practices in the treatment of animals in pain. At the Pain Management Forum you will not find a more highly motivated and knowledgeable group of pain practitioners at any other conference!

**Don’t miss your chance to be a part of this year’s event in Indianapolis, IN!**
EXHIBITOR DETAILS

Meeting Location
JW Marriott Indianapolis
10 S. West Street
Indianapolis, IN 46204

Important Dates
Exhibitor Move In:
Sunday, April 14 6:00 – 8:00 AM

Exhibitor Move Out:
Monday, April 15 after 7:30 PM

Exhibit Dates and Hours:
Sunday, April 14
10:50 – 11:20 AM
12:10 – 1:40 PM (Lunch)
3:30 – 4:00 PM
6:00 – 7:30 PM (Welcome Reception)

Monday, April 15
9:50 – 10:20 AM
12:10 – 1:40 PM (Lunch)
3:30 – 4:00 PM
6:00 – 7:30 PM (Exhibitor Meet n’ Greet)

EXHIBIT COSTS & PACKAGE DETAILS

Single Booth: $1,200
• Comes with 2 conference badges and 2 chairs.

Double Booth: $2,400
• Comes with 4 conference badges and 4 chairs.

Non-Profit Booth: $500
• Comes with 2 conference badges and 2 chairs.

Each Package Includes:
• All booths are 6’ tables. Tables will be skirted.
• Exhibitors who are veterinarians and/or veterinary technicians can receive CE Credit with their conference badge.
• Exhibitors are included in lunch provided on Sunday and Monday to all attendees.
• Company listing on website once balance is paid in full.
• Overnight security from 7:30 PM Sunday, April 14 until 7:30 AM Monday, April 15.

Lodging
Please visit the IVAPM website for an online link to reserve your hotel room online. Room rates are $229 USD per night plus all applicable taxes. The IVAPM room rate will expire on March 15, 2024.
**SPONSORSHIP DETAILS**

**Attendee Tote Bags**
Company logo included on bag
$3,000

**Lunches**
$15,000 Full Sponsorship
$7,500 Partial Sponsorship

**Receptions**
$25,000 Full Sponsorship
$12,500 Partial Sponsorship

**Padfolios**
Company logo included on padfolio
$4,000

**Lanyards**
Company logo included on lanyard
$1,500

**Conference Live Streaming**
$35,000 Full Sponsorship
$5,000 Incremental Sponsorship Slots Available if No Full Sponsor

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**Conference Recording**
$30,000 Full Sponsorship
$5,000 Incremental Sponsorship Slots Available if No Full Sponsor

**Speaker Sponsorship**
Company logo on program next to speaker name
$1,000 per hour

**Hands-On Workshop Sponsorship**
If interested in sponsoring a workshop, please reach out to IVAPM at info@ivapm.org. Sponsorship pricing is determined by the workshop itself.

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**SPONSORSHIP LEVELS & BENEFITS**

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<thead>
<tr>
<th></th>
<th>Platinum $8,000+</th>
<th>Gold $6,001-$8,000</th>
<th>Silver $4,001-$6,000</th>
<th>Bronze $2,000-$4,000</th>
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<tbody>
<tr>
<td>Logo on IVAPM Website</td>
<td>Yes</td>
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<td>Yes</td>
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<tr>
<td>Exhibit Booth Discount</td>
<td>Free Single</td>
<td>75% off Single</td>
<td>50% off Single</td>
<td>25% off Single</td>
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<tr>
<td>Free Conference Badges^</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
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<tr>
<td>Promotional eBlast*</td>
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<td>1 eBlast Pre-Conference</td>
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<td></td>
<td>1 eBlast Post-Conference</td>
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<td>Facebook Postings**</td>
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<td>2</td>
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*eBlasts are sent by IVAPM on behalf of the sponsor. The sponsor shall provide to IVAPM HTML no later than Friday, March 15, 2024, if emails are to be built, approved, and scheduled as requested. Additionally, the sponsor is to provide the subject line of email, any preheader text, and preferred send date.

**Facebook posts are published by IVAPM on behalf of the sponsor to the IVAPM Facebook page. The sponsor shall provide all text, images, and links no later than Friday, March 15, 2024, if posts are to be built, approved, and scheduled as requested. Additionally, the sponsor is to provide a preferred date of posting.

^Conference badges include CE credit for members of the veterinary community requiring CE.
Exhibit Deadlines & Guidelines

• To be included in the onsite materials and onsite signage, sponsorship must be secured no later than FRIDAY, MARCH 1, 2024.

• Electricity and Internet are not provided by IVAPM. If your company requires either of these services, please contact the hotel directly. Your company is responsible for all costs associated with electricity and/or Internet at your booth.

• If your company ships to the show site to the attention of IVAPM personnel and IVAPM incurs fees for accepting your package(s), IVAPM reserves the right to invoice you for these fees.

Payment

• Sponsorship payment will be due and payable upon receipt of invoice but no later than 30 days from date of invoice.

Cancellation & Refund Policy

• This cancellation and refund policy must be signed by all sponsoring companies.

• Sponsor may cancel the Sponsorship Agreement in writing; however, sponsor agrees to the following refund schedule.
  • 211–240 days before the date of the program—75% refund
  • 181–210 days before the date of the program—50% refund
  • 180 days or less before the date of the program—No refund

Signature confirms agreement and understanding of payment and cancellation/refund policy.

Name: ______________________________________________________________
Title: ________________________________________________________________
Signature: ___________________________________________________________
Date: _______________________________________________________________

APPLICATION FOR SPONSORSHIP

Company Information (as it should appear in exhibit material)

Company Name: ___________________________________________________________________
Address: __________________________________________________________________________
City: __________________________________  State/Province: _____________________________
Zip: ________________  Country:  _____________________________________________________
Phone: __________________________  Website:  ________________________________________

Company Contact

Name: ____________________________________________________________________________
Title: ____________________________________________________________________________
Email: ____________________________________________________________________________  Phone: __________________________
Sponsorship Choice
- Platinum
- Gold
- Silver
- Bronze
- Attendee Tote Bag
- Padfolio
- Lanyards
- Lunch (Full Sponsorship)
- Lunch (Partial Sponsorship)
- Reception (Full Sponsorship)
- Reception (Partial Sponsorship)
- Conference Livestreaming (Full Sponsorship)
- Conference Livestreaming (Partial Sponsorship)
- Conference Recording (Full Sponsorship)
- Conference Recording (Partial Sponsorship)
- Speaker Sponsorship

Booth Attendee(s)

<table>
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<tr>
<th>Badge 1</th>
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<tbody>
<tr>
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<td>Name:</td>
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Additional Registrations/Booth Attendee Badges
These may be purchased for $150 each.

Payment Information
- Sponsor Fee: ________________
- Additional Registrations: ________________
- Total Amount Due: ________________

- Visa
- MasterCard
- American Express
- Check

Card Number: __________________________________________________________
Expiration Date: ______________________________________ Security Code: _________
Name on Card: ________________________________________________________
Billing Street Address: _________________________________________________
Billing City: ___________________________________________________________
Billing State/Province: ________________________ Billing Zip/Postal Code: ______________

Checks: Mail all checks to IVAPM Pain Management Forum, PO Box 1868, Mt. Juliet, TN 37121
Credit Cards: Email to Info@IVAPM.org

Questions? Contact IVAPM at Info@IVAPM.org